

PLAYING A DVD

1

Get the DVD player, power cord and remote control from the AV cupboard. (You will have been given the code for the keysafe which will contain the front door key and the key to the AV cupboard). Turn the sound cabinet on by flicking the power on above the AV cupboard.



AV Cupboard is behind this door



AV Cupboard

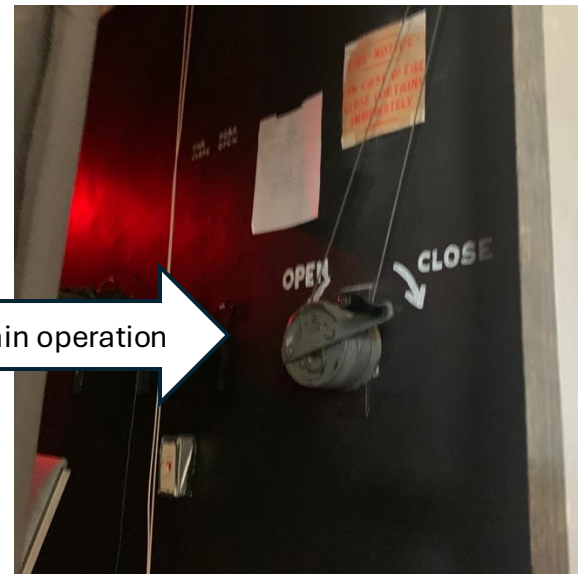


The DVD player and remote control

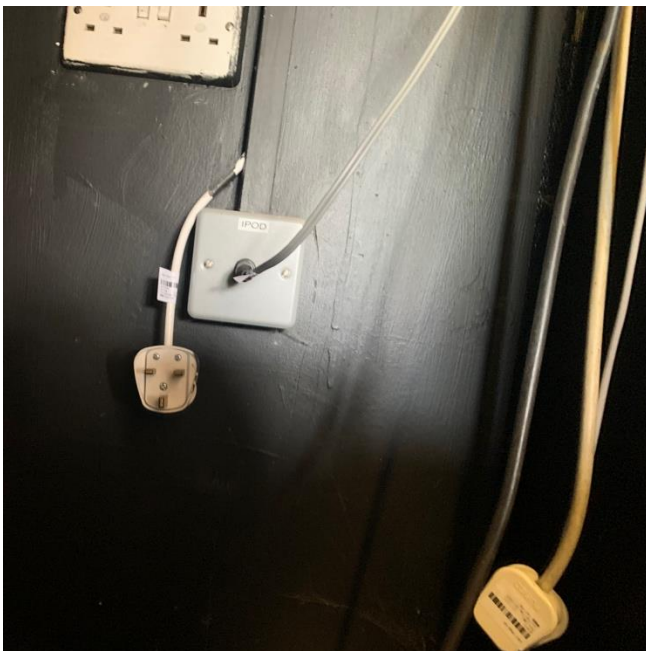
2

Open the stage curtains to reveal the projector screen (the open/close wheel is behind the stage curtains on the wall adjoining the store).

Please remember to close them again before you leave.



Curtain operation



3

Find the sound cable (marked Ipod sound) at the bottom right of the same wall and plug this into the sound socket.

4

Plug in the projector (plug is labelled projector) and flick the switch on the socket to turn the projector on.

You should hear the the projector warming up and a green screen should appear.

DO NOT TOUCH THE PROJECTOR ITSELF AS SETTINGS ARE FIXED.



5

Take the DVD player into the Griffin Room at the back of the hall and connect the power.



6

Connect the DVD to the HDMI cable (the large cable coiled up behind the door of the Griffin room). String the cable over the tops of the doors to avoid tripping over it.



7

Insert a DVD and press play.

